MEMBERSHIP REPORTS QUICK REFERENCE GUIDE

UNIT Report types:

- **CEC Individuals that have Joined** – Lists all new members that have joined CEC (within your Unit) within the time frame provided in the "From" and "Through" dates
- **CEC Individuals that have Renewed** – Lists all members that have renewed their membership before their CEC membership lapsed (within your Unit) within the time frame provided in the "From" and "Through" dates
- **CEC Individuals that have Expired** – Lists all your Unit's members that have let their membership lapse and expire
- **CEC Individuals that have Returned** – Lists all your Unit's members that have let their membership lapse/expire but have since renewed/rejoined CEC within the time frame provided in the "From" and "Through" dates
- **CEC Units and Division Export** – Lists all the Unit's members and indicates which Division(s) each member in currently in.
- **CEC Individual Active Member List (w/Grace Period)** – Lists all current members within your Unit, including those who have memberships that have lapsed within the last 30 days.

DIVISION Report Types:

- **CEC New Division Member List** – Lists all new members that have joined the Division within the time frame provided in the "From" and "Through" dates entered.
- **CEC Renewed Division Member List** – Lists all current Division members that have renewed their membership in the Division (without lapsing) within the time frame provided in the "From" and "Through" dates entered.
- **CEC Returning Division Member List** – Lists all lapsed Division members that have rejoined the Division within the time frame provided in the "From" and "Through" dates entered.
- **CEC Expired Division Member List** – Lists all lapsed/expired members from the Division in the timeframe provided (these individuals have not renewed or rejoined your Division)
- **CEC Active Division Member List** – All current members within your Division.

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