

## COUNCIL FOR EXCEPTIONAL CHILDREN

### Professional Standards and Practice Committee Position Description

**Length of Term:** 3 years

**Composition:** Nine members and a chair.

**Meetings:** The committee holds virtual meetings as needed; generally once per quarter.

**Estimated Time Commitment:**

A minimum estimated average monthly commitment of 5 hours is required to include:

- minimum of 5 hours of preparation for, and participation in, virtual committee meetings
- estimated 5 hours not more than 5 times per year to provide feedback on written materials/draft documents

**Purpose and Duties:**

Navigating the changing requirements of the professions represented in CEC membership is necessary to provide membership with guidance based on standards and practice. The purposes of the Professional Standards and Practice Committee (PSPC) are:

- 1) Ongoing review and support of professional standards, including their implications for CEC members and others involved in the education of children and youth with exceptionalities;
- 2) Provide input to Board of Directors regarding CEC policies and activities related to professional standards.
- 3) Recommend and review professional standards and skillsets for adoption, revision, and/or development; and
- 4) Develop guidelines and other materials to assist the field in meeting CEC professional standards.

**Annual Work Plan:**

- Develop/revise resources for using CEC standards.
- Support and provide guidance to workgroups tasked with drafting or revising sets of standards.
- Collect and review feedback from members on how to improve support for implementation and use of CEC standards.
- Provide oversight of the Knowledge and Skills Subcommittee

**Eligibility/Qualifications:**

- Applicants must be a current member of CEC and maintain membership throughout their term of appointment.
- Experience working with High Leverage Practices and educator preparation standards.

**General Committee Member Responsibilities:**

- Commitment to actively participating in all meetings and providing feedback via email as needed
- Commitment to developing an understanding of issues relevant to the committee's work.
- Review and provide feedback, as needed, on materials to prepare for meetings
- Be well-prepared and on-task to value and respect one another's time.
- Actively contribute thoughts and ideas while honoring dissenting opinions.
- Seek consensus and recognize that some decisions will not be unanimous.
- Offer constructive criticism and "devil's advocate" positions to foster thoughtful debate.
- Allow for reasonable risk-taking associated with innovation.
- Listen to diverse perspectives.