

2025 INTERDIVISIONAL GRANT PROGRAM

CALL FOR PROPOSALS

The CEC Division Relations Committee of the Council for Exceptional Children (CEC) seeks proposals for collaborative projects sponsored by two or more CEC divisions. CEC is providing funding to support a minimum of two grants (up to \$10,000 each) for the 2025 fiscal year. The purpose of the grant opportunity is to support joint activities that enhance the work, interests or goals of two or more divisions. Each funded project will support at least one of CEC's Strategic Plan

Goals and Objectives:

- Develop and support an effective and diverse workforce of special education professionals.
- Intentionally embed diversity, equity, inclusivity, and accessibility within CEC.
- Increase the impact of CEC's policy agenda for education professionals and for individuals with disabilities and/or gifts and talents.
- Establish CEC as a globally recognized leader in the field of special education.

ELIGIBILITY REQUIREMENTS

Proposals must meet the following requirements to be considered:

- Projects must be sponsored by at least two divisions. Priority will be given to projects that demonstrate collaboration that includes small divisions.
- The proposal must include details of how the sponsoring divisions are supporting this grant.
- The projects may not duplicate an activity currently being undertaken by CEC, but may support or enhance current CEC activities.
- Funding for projects will be from January 1st – December 31st each year. The project must be completed within 12 months of receipt of funding and funds must be expended by December 31st. If projects extend beyond 12 months, proposals must indicate which deliverable tasks will be funded by the grant in the initial 12 months of funding.

CONTENTS AND SUBMISSION

Proposals must be submitted using the attached templates and sent to CEC at bmeyers@exceptionalchildren.org, no later than **October 3, 2024.**

Proposals should include:

- Cover Page (including sponsoring divisions and 150-word abstract)—template attached
- Budget Summary (including amount of request, detail any matching funds from co-sponsoring divisions, and please specify origin of estimates and justification)—template attached
- Proposal (limited to four pages) that includes:
 - the rationale, methods of implementation, goals, and measurable outcomes;
 - brief comments on how the project meets the purposes of the Interdivisional Grants Program;
 - how each division will participate and assist in meeting outcomes of project; and
 - how the project aligns with the [goals and objectives of CEC's strategic plan](#).
- Project Timeline – template attached

REVIEW CRITERIA

Proposals will be reviewed and ranked using the following criteria. It is the responsibility of the sponsoring divisions to ensure these elements are included in the proposal.

- clearly stated goals and a well-defined outcome;
- innovative project goals and outcomes;
- alignment with the ongoing goals of the divisions involved;
- true collaboration between the sponsoring divisions;
- alignment with the CEC's Strategic Plan Goals and Objectives; and
- reasonableness of budget request and budget justification.

(Note: Travel to disseminate findings is not fundable under the grant.)

AWARDS AND REPORTING

- Proposals will be due to CEC by the first Thursday in October annually;
- CEC staff will review applications for completeness and submit to DRC for review;
- DRC will review proposals at and select proposals to be funded;
- CEC Board of Directors will review and approve DRC's selections at its November meeting annually;
- Funds will be made available and sent to the lead division in the first quarter of CEC's fiscal year annually;
- Recipients of grants will be required to provide an interim progress report by July 1st annually, and a final report by January 15th of the following fiscal year annually;
- DRC will provide updates to the CEC Board of Directors on the status of the funded division grant projects as part of the DRC interim and annual reports.

For questions regarding the 2025 Interdivisional Grants, contact your CEC representative Brannan Meyers at bmeyers@exceptionalchildren.org

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Cover Page

PROJECT INFORMATION

Project Title:	
Lead Division:	
Project Coordinator:	
Contact Information:	

CO-SPONSORING DIVISIONS

Division	Project Participant Name/ Email	Division President Name/ Email

****It is the responsibility of the project coordinator to obtain permission of the lead division president, as well as any sponsoring division president prior to proposal submission. Proposals must be submitted by the lead division president.*

SIGNATURES

The lead division president for the proposed project as well as all sponsoring division presidents should sign and date below to attest that all the information provide in the proposal application is complete and accurate.

Lead Division President Signature _____ Date _____

Sponsoring Division President Signature _____ Date _____

Sponsoring Division President Signature _____ Date _____

Sponsoring Division President Signature _____ Date _____

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ABSTRACT

***Include a 150-word abstract of your project, which will be shared with the CEC Board of Directors.

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Budget Summary

BREAKDOWN

Grant Request/Other Financial Support ***		Project Expenses	
Source	Amount	Description	Amount
TOTAL		TOTAL	

***Provide information on the amount being requested, plus any additional pledged funds or other sources for financial support for this project that have been identified (ie: Division pledges, etc.)

RATIONALE

***Include any additional information regarding your budget and why these expenses are necessary to reach the goals and outcomes of this project. Including any documentation or justification of expenses.

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Project Proposal

(This section is limited to four double spaced pages)

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Project Timeline Template

(You will be asked to update this timeline on your interim and final report)

Month	Tasks to be accomplished	Date Completed
Pre-Funding		
January 2025		
February 2025		
March 2025		
April 2025		
May 2025		
June 2025		
Interim Report Due		
July 2025		
August 2025		
September 2025		
October 2025		
November 2025		
December 2025		
Final Report Due		
Post-Funding		