



Council for
Exceptional
Children

SAMPLE CHAPTER ANNUAL REPORT
FOR THE PERIOD: _____

CHAPTER NAME _____ **#** _____

Officers (name and e-mail address):

President: _____

President Elect: _____

Vice President: _____

Treasurer: _____

Secretary: _____

Faculty Advisor: _____

Describe the professional development activities your chapter conducted.

Describe your chapter's legislative/advocacy/CAN activities.

Describe the membership recruitment, retention, or reactivation strategies your chapter utilized.

Describe the fundraising activities your chapter conducted.

Describe the activities in your community that your chapter sponsored or participated in this year.

Describe how your chapter encourages members' active participation in your chapter and its activities.

If your chapter has a Facebook page, what is it? _____

If your chapter has a website, what is it? _____

Use this space to describe any other chapter activities or events you'd like to tell us about, or to suggest ways the state/provincial unit can assist your chapter.

Your Name _____ Officer Position _____

Phone _____ E-mail _____

**Complete and submit this report to your CEC state/provincial unit at the end of each year.
Be sure to report your officers for the coming year, too!**