

TED 2024 Call for Proposals



SUBMIT TODAY

Submissions Open March 4- April 19th

We are very excited for TED 2024! In the hopes of helping to alleviate any questions we have created this guide on the steps to take to submit for TED2024. However, if you have any questions, please email ted@exceptionalchildren.org

****** With space limited in 2024, only a small percentage of our highest-rated single paper sessions will be accepted. All single session submissions will also be considered for multiple session types- unless specifically requested not to on the form******

On the Main Screen Select the [+ Click Here to Begin a New Abstract](#) button



ABSTRACTS (You have 1 complete abstract, 5 incomplete abstracts, and 0 withdrawn abstracts)

TED 2024 Pittsburgh Presentation Proposal Submissions

New for 2024- Submission Form Type

- 1) Abstract Submission Form- Use this form if you are submitting a session for TED on behalf of yourself/a group
- 2) Meetings Form- Use this form if you are submitting to have a meeting at TED (not programming). A general business, executive, or reception.
- 3) Kaleidoscope Form- This form is meant for students. All students currently enrolled in doctoral programs are required to submit a proposal to Kaleidoscope as their first submission. If a student does not submit their proposal to Kaleidoscope, they will be required to register at the regular rate.
- 4) Special Session Form- Use this form if you are submitting a session for TED on behalf of an affinity group (caucus, SIG, Committee, Affiliate Group, etc.)

[+ Click here to begin a new abstract](#)



Enter Proposal Title and Select the Proposal Category

Proposal Title: The proposal title is the title that will be used in all printed and electronic materials

Proposal Category: Select the Type of form you need to complete

Abstract Submission Form- Use this form if you are submitting a session for TED on behalf of yourself/a group

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Special Session Form- Use this form if you are submitting a session for TED on behalf of an affinity group (caucus, SIG, Committee, Affiliate Group, etc.)

Once you have Completed the Title and Selected the Proposal Category You will see the following Three (3) tasks you need to complete . For this guide we are going in order, but you can complete these tasks in any order that you wish.



1. Presenter Information

Click here to add authors to this submission.



2. Abstract Submission Requirements

Please answer the following question.



3. Abstract Submission additional requirements

Please answer the following questions



Presenter Information

This is where you will add co-authors to your session. Follow the instructions below to add additional co-presenters to your presentation.



EDIT PRESENTER INFORMATION TASK FOR 'TEST5'

Save Authors

Please create the list of authors for this submission.

To add an author:

- Type the author's first name, last name, and email address.
- Click 'Add Author.'

To complete an author's profile:

- Click on the 'Edit Author' button to complete the profile.
- A **green check mark** indicates a complete profile.
- Once the profile is complete, click 'Save Authors' to complete the task.

* indicates a required field

The individual completing the application will automatically be included as the primary author, however you will still need to edit your profile to make sure it is not marked incomplete for this step to be complete. If you see an X Profile Incomplete, please click "edit profile" blue button to update the profile.

Author List

You must add at least 1 author and no more than 8.
You must have 1 primary author for this abstract.

1 Brannan meyers, Ph.D (she/her/hers)
Executive Director, TED
Profile incomplete ✖
Role: Primary Author

Edit Brannan meyers's Profile

Remove Brannan meyers

Save Authors



Abstract Submission Requirements

Abstract Submission Form

Below are the questions asked on the TED 2024 Abstract/Proposal form, this is for your reference of what to expect when filling out. [You must go here](#) and complete the form online to be considered.

Proposal Title: (Max 75 words or less) A proposal must have a short, specific presentation title (containing no abbreviations) that indicates the nature of the presentation. Please list the title in full, this will be the title used in all printed and electronic materials.

Topic: Select the Topic that your presentation falls under

- **Activism/Advocacy** -- Examples: Forge Ahead! With Degree Programs for College Students with Disabilities, Forge Ahead! Through Faculty Activism
- **Diversity** -- Examples: Forge Ahead! Through Culturally Responsive Pedagogy, Forge Ahead! By Facilitating Diversity Discussions
- **Partnerships** -- Examples: Forge Ahead! Through Partnerships with Schools, Forge Ahead! Through Collaboration Across Disciplines, Forge Ahead! By Collaborating with Outside Agencies
- **Preparation, Certification, Induction** -- Examples: Forge Ahead! By Moving From In-Person to Virtual Instruction, Forge Ahead! By Rocking Assessments of Field-based Experiences ? Forge Ahead! By HLPs in Action, Forge Ahead! By Navigating Accreditation, Forge Ahead! with Early Career Mentoring Programs
- **Policies and Practices** -- Examples: Forge Ahead! By Moving from Early Career to Promotion & Tenure, Forge Ahead! By Examining Recruitment to Retention
- **Research and Inquiry** -- Examples: Forge Ahead! Through Action Research, Forge Ahead! Using Evidence-Based Practices
- **School Safety and Emergencies** - Example: Forge Ahead! Preparing Your Pre-Service Teachers for School Emergencies
- **Technology** - Example: Forge Ahead! for Access through Assistive or Instructional Technology

Presentation Type:

- Single Paper Session
Single paper sessions may be program descriptions or qualitative/quantitative research papers. This presentation format focuses on a significant issue in teacher preparation representing a strong, unifying theme and includes opportunities for audience participation. These sessions are 50 minutes in length, with approximately 35-40 minutes for presentation and 10-15 minutes for discussion. Presenters will be provided a projector, screen, and outlet. Single paper sessions are open to all attendees. **With space limited in 2024, only a small percentage of our highest-rated single paper sessions will be accepted**
- Multiple Paper
Multiple paper sessions feature up to three authors presenting abbreviated versions of their research, followed by audience discussion. Multiple paper sessions are 50 minutes in length and will be assigned one of two ways. 1. By conference chairs based on topical similarity or 2. If you have already found others you want to submit with either on your own or through the collaboration zone, select this session type. The typical structure for a session includes three papers with approximately 5 minutes for the chair's introduction to the session, 10 minutes per author presentation, and 15 minutes of comments/discussion. Session chairs may adjust the timing based on the number of presentations and discussants scheduled for the session. Individuals must be attentive to the time allocation for presenting their work in multiple paper sessions. In the case of multiple-authored papers, more than one person may present, but presenters are urged to be attentive to the total time available to them so that allowing more than one speaker does not detract from the overall presentation of the work or keep others from presenting their work.
- Quick Chats
Quick Chat Sessions are 50-minute, fast-paced, dynamic sessions on a single topic with four speakers; each presenter has 10 minutes to present up to 10 slides. Ten minutes at the end of the session will be open for questions and discussion. Presenters will be provided a projector, screen, and outlet. One person from the group of presenters will be asked to serve as organizer/moderator by the Conference Advisory Committee
- Conversation Sessions
Conversation Sessions offer up to 10 tables focused on *different* topics, with each table having a single topic for discussion. No AV support is provided for Conversation Sessions. Conversation Sessions are open to all attendees.
- Interactive Poster Session
Interactive Poster Sessions combine a graphic display of research with the opportunity for individualized, informal discussion of the research throughout a 50-minute session. Each Interactive Poster Session has approximately 10 posters, with individual presenters displaying posters representing their papers in a large area with other presenters. There is no AV support for Interactive Poster sessions. Interactive Poster sessions are open to all attendees

Abstract : Provide an abstract for use in the schedule (50 words or less)

Objectives (250-word limit)

Session **objectives** are clearly stated and supported by the information provided in the proposal; objectives are targeted to an **audience** of teacher educators

Significance and Productive Outcomes (500-word limit)

The proposal provides a description of the **significance** of the **topic** and how the presentation will lead to **productive outcomes** for teacher educators, teacher candidates and/or students with disabilities from a variety of backgrounds (e.g., considerations for culture, gender, language, race, ethnicity, religion, sexual orientation, socio- economic status, and diverse abilities)

Alignment with Conference Theme (250-word limit)

The proposal clearly describes how the proposal **content aligns** to the conference **theme**: Forge Ahead.

Current Research Base (1000-word limit)

The proposal includes ties to the **current research** by providing a clear description of the evidence supporting the practice, content, or outcome **OR** a description of how the presentation will add to the evidence-base.

MUST Include citations, not a reference list

Presentation Plan and Methods of Audience Participation (500-word limit)

Presentation plan is well **organized**; includes description of **audience engagement** methods and multiple means of representation, as well as a description of how materials and content will be accessible to members in the audience. Correct use of grammar, usage, of mechanics.



Abstract Submission Additional Requirements

Target Audience (Select Primary Target Audience)

- Administration
- Behavioral Instruction/Interventions
- CEC Standards/Accreditation
- Content Area Instruction/Interventions
- Coordinating/Supervising with adjuncts
- Diversity, Equity, Inclusion and Accessibility
- Early Childhood
- Elementary K-6
- Engaging Young Scholars in Research Opportunities
- Field Experience
- Gifted and Talented
- Online Instruction
- Secondary 7-12
- Small Programs
- Transition

Presentation Focus- Select the area of focus your presentation falls under

Promising Practice:

- Shown to have positive effects on learner outcomes
- The research design does not clearly demonstrate that the practice led to child or student improvement
- Insufficient number of studies conducted to demonstrate its effectiveness

Research-Based Practice

- Some research studies have demonstrated positive effects on student outcomes while other studies have not
- Based on research that may or may not clearly demonstrate that the practice led to an improved child or student outcomes
- Multiple studies have been conducted

Emerging Practice

- Anecdotal evidence of effectiveness
- Research has not been conducted

Special Sessions Form

Below are the questions asked on the TED 2024 Special Sessions form, this is for your reference of what to expect when filling out. [You must go here](#) and complete the form online to be considered.

Committee/Group Name : Name of the SIG, Caucus, Committee, etc that you are submitting this proposal for

Session Type:

- **Symposium/Panel/Spotlight Session** This submission type will be used to get all of your special session types in the scheduler. A symposium or special session allows participants to examine specific issues or topics from a variety of perspectives.
- **Round Tables** This session type would be something that involves the need for round tables and discussion.
- **Working Group Session (time varies; classroom set up)**
Working group roundtables encourage substantive exchange and interaction among researchers working on a common set of research issues, problems, or themes. Participants in these sessions discuss areas that are cross-cutting, where there are shared research problems or issues that would benefit from cooperation and exchange, or where researchers with complementary interests would benefit from new, synergistic discussions. Committees, caucuses, and SIGs may propose these Working Group Sessions for consideration of the conference chair's approval, based on space and programming needs. **AV is not available for Working Group Sessions.**
- **Invited Session**
Invited Sessions are used at the request of the Committee, Caucus, SIG Chairs, the TED Presidential Line, or the Conference Advisory Committee to include dynamic speakers in the conference program.
- **Panel**
Panel presentations focus on a significant issue in teacher preparation representing a strong, unifying theme and including opportunities for audience participation. These may include but are not limited to program descriptions, multiple perspectives on important issues in teacher

preparation, or descriptions of IHE/school partnerships. These sessions are 50 minutes long, with approximately 35-40 minutes for presentation and 10-15 minutes for discussion/questions. It is the responsibility of the person submitting the proposal to invite the panel participants, to ensure all names are included in the submission and moderate the session. Presenters will be provided a projector, screen, and outlet.

Description for Program: (50 words or less)

Significance and Productive Outcomes: The proposal provides a description of the **significance** of the **topic** and how the presentation will lead to **productive outcomes** for teacher educators, teacher candidates and/or students with disabilities from a variety of backgrounds (e.g., considerations for culture, gender, language, race, ethnicity, religion, sexual orientation, socio- economic status, and diverse abilities) (**500 word limit**)

Length of Programming: Our normal session length is 50minutes, please indicate how long you need for this session

Primary Avoidances: Please detail any sessions you would like to avoid conflicting with, this is not promised. You can also include Days/Times you wish to avoid- again nothing is guaranteed, but the conference chair will take into account when possible. (Put your top priority as Priority 1)

Meeting Form

Below are the questions asked on the TED 2024 Special Sessions form, this is for your reference of what to expect when filling out. [You must go here](#) and complete the form online to be considered

Committee/Group Name : Name of the SIG, Caucus, Committee, etc that you are submitting this proposal for

Description for Program:

Invite Only: If you want this meeting to be marked as invite only check this box

Meeting Type:

Select the type of meeting or event below . If you are having an event that is offsite that you would like promoted in the program, please select that.

- Board Meeting
- General Business Meeting
- Group Meeting
- Reception
- Auction
- Off-Site Event

Length of Meeting: Our normal session length is 50minutes, please indicate how long you need for this session

Primary Avoidances: Please detail any sessions you would like to avoid conflicting with, this is not promised. You can also include Days/Times you wish to avoid- again nothing is guaranteed, but the conference chair will take into account when possible. (Put your top priority as Priority 1)