



TRF Group Inc.

Introduction

TRF Group is a nationwide therapy and staffing services provider for schools. With 12 years' in staffing, we have expertise in serving kids and clients nationwide in variety of settings including schools, clinics, and individuals. We are headquartered in New York City, NY and branch offices in New Jersey and Delaware

Our Services

TRF Group specializes in providing services in schools for long and short-term needs. Our unique portfolio of services allows access to a strong network of professionals possessing a wide variety of experience and training.

TRF Group is utilizing professionals with the appropriate Degree(s), Certification(s), Licensure, and Experience to meet each organization's requirements.

Benefits working with TRF Group.

- Consistent care during vacancies
 - Coverage reduces pressure on staff
 - Maintain required staffing ratios
 - Save time recruiting & credentialing
 - Reduce hiring costs
 - Alternative to overtime - improve retention
 - Less expensive than overtime in many cases
 - Quick ramp-up of key programs
 - Scheduling flexibility
 - Verification of credentials & experience
- TRF Group is a cost-effective option. Our hourly rate is competitive and almost similar to existing employee hourly cost w/benefits.
 - Provide immediate coverage with pre-screened/credentialed professionals.
 - Alternative to Overtime- Improve retention.
 - Continuity of care during staffing challenges.
 - Reduces stress on staff/managers during vacancies.
 - Quick ramp-up of key programs.
 - Maintain required staffing ratios during staffing challenges.
 - Outsource recruitment to TRF Group will save internal staff's time.
 - Quickly filling positions assists in maintaining required staffing ratios.
 - Coverage for existing cases during medical leave, maternity leave, vacation & turnover.
 - Coverage for waiting lists or increase in census.

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Expert Credentialing

TRF Group has built its reputation on its ability to provide credentialed professionals to its clients. Our standards are high in the industry with a zero tolerance for errors. TRF Group is very proud of the amount of time, energy and commitment invested in its pre-qualification and continuous monitoring processes. Our clients rely on us to not only collect information but to verify all professional documentation.

Credentialing Process - making the difference

1. **Resume:** an application is completed by each candidate, which elicits a range of current and background information. This application and the resume are uploaded into our computer system.
2. **Interviews:** face-to-face/ telephonic interviews are conducted with all professionals
3. **Professional licensure and certification:** original licenses are checked and copies are made. Appropriate issuing boards are contacted to verify the validity of the licenses and or certificates.
4. **Fingerprinting and TB test:** to start working with us, its mandatory to submit a TB test and background clearance.
5. **Professional references:** three professional references are obtained from previous or current employers.
6. **Special client requirements:** additional information can be secured to meet each client's specific needs. Such as physical examination, drug testing, etc.
7. **Agreement:** TRF Group requires each professional to sign an agreement, which indicates his or her understanding of the credentialing requirements.
8. **Photo identification verification:** TRF Group requires each professional to produce a photo identification (Driving License/ Passport).
9. **Updated information:** monthly reports are generated internally which indicate any upcoming credential expiration dates so updated documents can proactively be secured

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