# Council for Exceptional Children

# Activating Your New CEC Paraeducator Membership

# Welcome to CEC! We're glad you're here.

To get started with your new Paraeducator membership, follow the instructions in this guide. If you need assistance with your account at any time, please contact CEC Member Services. You can find ways to contact them on the last page of this guide.

For accessibility options, click this icon.



For assistance during the application, click this icon.

Can I answer any questions about membership options?



Go to

I'm a Paraeducator







\* For eligibility, restrictions or questions, contact Forrest T. Jones & Company at <u>www.ftj.com/products/detail/181</u>

Select the red button under

FULL that says:

Join for \$80/year

#### CEC HOME SIGN IN STORE SHOPPING CART CUSTOMER SERVICE CENTER f 🞯 🕒 in 🤞



Click the red button that says: **REGISTER ACCOUNT**.

### Registration

Need to register your account on the website? Enter your email address below and the system will check to see if your account already exists. If it does not, you'll be able to create a new account. If an account already exists, you'll receive an email with a confirmation link to make sure the email address really belongs to you.

Alternatively, if you know your contact ID, you may use Quick Activation by clicking the link below.

Enter Your Email Address:

enter your email address



# Registration

### Create New Account

Please enter the information below to register your new account.

Prefix: First Name: Niddle Name: Last Name:\* Suffix: Position Title:

Enter all required information. Fields that are required are marked with a red asterisk \* Once you have completed all required fields, check the confirmation box and then select REGISTER ACCOUNT.

Street Address: *	
1234 Special Education Street	
Suite/Floor:	
Count v: *	
United States	
Postal/Zip Code:	
90210	
Cit :*	
Beverly Hills	
State/Province:	
California	
Phone:	
Fax:	
Emal*	
student@email.com	
Usernam <mark>:</mark> *	
username	
Password (min 6 character : *	
Confirm Password *	
consent to providing my personal data throughout this website in accordance with the Privacy Policy and Terms of Use of	f this website





Contact Informat Test Paraeducator CEC 3100 Clarendon Blvd. Suite 600 Arlington, VA 22201	On Membership Info No membership information on record.	
Email: test@exceptionalchildren.org		
Start Contact Information Contact Information Please update your contact inform Prefix: First Nan e:* Test Middle Name: Last Nan e:* Paraeducator	Demographics Opt In/Out Member Fees Divisions Donations Submit     ation, providing at least one mailing and email address below.	Enter all contact information. All required fields are marked with a <b>red asterisk *</b> Once completed, click the red NEXT button.
PREVIOUS	NEXT	

Start	Contact Information	Demographics	Opt In/Out	Member Fees	Divisions	Donations	Submit	
Demogra demogra understa	phic information, both phic questions, you may nding who they are and	personal and prof y select "I'd Rathe l to help CEC conn	fessional, is col er Not Say." Infe ect members v	lected individuall ormation collecte vith whom they s	y but only re d is used to a hare interest	ported in aggr advise CEC on l ts, such as thre	regate. To how to be ough CEC	o opt out of any of the persona atter serve our members by Caucuses.
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Primary A	rea of Interest (Select On	*						
							•	
Secondary	/ Areas of Interest (Select	: Many 🔹						
							+	
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Responsib	oilit <mark>*</mark>							
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Age Level	Serve *							
							•	
What year	did you receive your Bac	chelor's degree *						
							•	
Do You Ha	ave a Disability *							
							-	
Birthyear								
							•	
Ethnicit	*							
							•	
Gende *	•							
							~	
Sexual Ori	ientatio							
Other							× -	
First-Gene	eration College Studer	*						
I'd rather	r not say						× -	
Local Char	pter							
							-	
PREVIOUS								ī

# Complete all demographic information. All required fields are marked with a **red asterisk \***

Click the red **NEXT** button.

**NOTE:** CEC uses this information to support you throughout your membership. However, we understand and respect your privacy concerns, so we have enabled alternative options such as "Other" and "I'd rather not say" for each question listed.

NEXT

Start Contact Information Demographics Opt In/Out Member Fees Divisions Donations Submit Opt In/Out You have the option to be included on the following communication lists. Opt-In Email Newsletters Policy Insider (Weekly) President's Newsletter (Monthly) Division Dialogue (Monthly) Membership Minute (Monthly) Special Education TODAY (Weekly) Marketing Send me info about the CEC Convention Send me info about CEC Journals/Books CEC Journals Opt out of Print Copies of Exceptional Children Opt out of Print Copies of Teaching Exceptional Children <u>Unsubscribe</u> Send No Emails (This unsubscribes you from all resource, content and marketing emails) Affinity groups Opt into the Hispanic/Latino Affinity Group Opt into the Asian/Asian American / Pacific Islander Affinity Group Opt into the Educators with Disabilities Affinity Group Opt into the LGBTQ+ Affinity Group Opt into the Black Affinity Group Opt into the American Indian, Alaska Native Affinity Group PREVIOUS NEXT

Review your email preferences and select how you'd like CEC to communicate with you. Select or de-select anything applicable.

Pay close attention to "Opt-In" and "Opt-Out" for each option.

Click the red **NEXT** button.

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Opt In/Out

Start Contact Information Demographics

Member Fees Divisions Donations

#### CEC Membership Option(s)

Select your membership tier and length of membership. Those who select the Full Membership will have access to the print journals and CEC Learning Library. In addition to those benefits, Premier members also have free access to live CEC webinars.



Submit

Demographics Opt In/Out

Divisions Dona

Donations Submit

#### Divisions

Consider adding one or more Special Interest Divisions to enhance your membership. A list of the Divisions and their member benefits is available here.

Member Fees

- Council for Educational Diagnostic Services (CEDS) Paraeducator, New (1 Year) (\$30.00)
- Division on Autism and Developmental Disabilities (DADD) Paraeducator, New (1 Year) (\$30.00)
- Division of Visual and Performing Arts Education (DARTS) Paraeducator, New (1 Year) (\$5.00)
- Division for Communication, Language, Deaf/Hard of Hearing (DCD) Paraeducator, New (1 Year) (\$15.00)
- Division on Career Development and Transition (DCDT) Paraeducator, New (1 Year) (\$20.00)
- Division for Culturally & Linguistically Diverse Exceptional Learners (DDEL) Paraeducator, New (1 Year) (\$20.00)
- Division for Early Childhood (DEC) Paraeducator, New (1 Year) (\$20.00)
- Division of International Special Education & Services (DISES) Paraeducator, New (1 Year) (\$24.00)
- Division for Learning Disabilities (DLD) Paraeducator, New (1 Year) (\$15.00)
- Complex and Chronic Conditions: The Division for Physical, Health and Multiple Disabilities (CCC) Paraeducator, New (1 Year) (\$15.00)
- Division on Visual Impairments and Deafblindness (DVIDB) Paraeducator, New (1 Year) (\$25.00)
- □ The Association of the Gifted (TAG) Paraeducator, New (1 Year) (\$30.00)
- Innovations in Special Education Technology Division (ISET) Paraeducator, New (1 Year) (\$20.00)

Add any desired Special Interest Divisions on this page.

Click the red **NEXT** button.

NOTE: Special Interest Divisions are an additional fee and varies by Division.

NEXT

Start Contact Information Demographics Opt In/Out Member Fees Divisions Donations Submit

#### Donations

Please consider making an optional donation to one of CEC's Endowments to support the key activities and future of the organization. All donations are tax-deductible.

#### Advocacy Fund



#### Dedicate my donation

Honor someone special or memorialize someone who has passed with your donation.

#### DEC Fund



Dedicate my donation

Honor someone special or memorialize someone who has passed with your donation.

#### Yes I Can Fund

\$25 \$50 \$100 \$250 \$500 Other

Dedicate my donation

Honor someone special or memorialize someone who has passed with your donation.

#### Fund for the Future



Dedicate my donation Honor someone special or memorialize someone who has passed with your donation.

#### **Diversity Fund**

\$25 \$50 \$100 \$250 \$500 Other

Dedicate my donation Honor someone special or memorialize someone who has passed with your donation.

#### **Rising Stars Fund**



Dedicate my donation Honor someone special or memorialize someone who has passed with your donation.

#### Use Where It Is Most Needed



Dedicate my donation

Honor someone special or memorialize someone who has passed with your donation.

NEXT

# Scroll to the bottom of this page. Only select an option if you are interested in donating to one of our endowments.

This is not required.

Click the red **NEXT** button.





Ordering more than 50 books? Please contact CEC at service@exceptionalchildren.org to place your order.



Ordering more than 50 books? Please contact CEC at service@exceptionalchildren.org to place your order.

#### If no payment is due, you must click the submit button to complete the transaction. You will receive a confirmation email once complete.

EDIT MY SHOPPING CA	RT	
Payment Amount:	\$0.00	
Invoice Billing Addres	SS:	
Select Address:	Test Paraeducator, CEC, 3100 (	Elarendon Blvd., Sui <b>v</b>
Attention:		
Billing Address (chan	if incorrect):	1
First Name:	Test	
Last Name:	Paraeducator	
Position Title:		
Company/Institution:	CEC	
Department:		
Address:	3100 Clarendon Blvd.	
Address 2:	Suite 600	
Country:	United States 🔹	
ZipCode:	22201	
City:	Arlington	
State:	Virginia 🔹 🔻	
Email:	test@c.ceptionalchildren.or	
SUBMIT		
TICESE CIER CIES Durion only on	ice. After you submit payment, plea	se also check vour em

\* Required Information

#### Confirmation

Council for Exceptional Children 3100 Clarendon Boulevard, Suite 600 Arlington, Virginia, 22201

Order Date: 7/11/2023 8:54:29 AM Customer Name: Test Paraeducator Customer #: 1214114 RECEIPT #: 52402 PO #:

Print this Confirmation

#### BILL TO INFO:

Test Paraeducator CEC 3100 Clarendon Blvd. Suite 600 Arlington, VA 22201

Included in this email are your order details for Order 52402. Thank you for placing an order with the Council for Exceptional Children.

For balance due payments, you can login to your account at http://info.exceptionalchildren.org to pay by credit card or see below for additional payment information.

#### ORDER DETAILS:

Items	Quantity	Price	Total
Paraeducator, Full (New Membership, 1 Year)	1	\$80.00	\$80.00
Complimentary CEC membership.	1	(\$80.00)	(\$80.00)

Subtotal: \$0.00

Payment Received: \$0.00

Download a copy of your receipt by clicking **Print this Confirmation** in the top-right corner.





# Want to learn more about your CEC membership?

Visit our website to register for a Welcome Webinar session where you can learn about the history of CEC, discuss your membership and its features and benefits, and how to make the most of your membership.

Join us live or watch the pre-recorded video on-demand.

**Click Here to Learn More** 



(888) 232-7733 (Toll Free) (703) 620-3660 (International) or call using your Telecommunications Relay Provider



## exceptionalchildren.org



## exceptionalchildren.org/help





### service@exceptionalchildren.org

CEC Member Services is available Monday to Friday from 9:00am to 5:00pm Eastern.