



Council for  
Exceptional  
Children

# **Activating Your CEC Membership**

## Welcome to CEC! We're glad you're here.

To get started with your new CEC membership, follow the instructions in this guide. If you need assistance with your account at any time, please contact CEC Member Services. You can find ways to contact them on the last page of this guide.

### Before you get started, be sure you have your CEC Member ID!

You can most commonly find your member number in your welcome email. Member numbers usually look like **1234567** but may vary.

For accessibility options, click this icon.



For assistance during the application, click this icon.

Can I answer any questions about membership options?





## Registration

Need to register your account on the website? Enter your email address below and the system will check to see if your account already exists. If it does not, you'll be able to create a new account. If an account already exists, you'll receive an email with a confirmation link to make sure the email address really belongs to you.

Alternatively, if you know your contact ID, you may use Quick Activation by clicking the link below.

Enter Your Email Address:

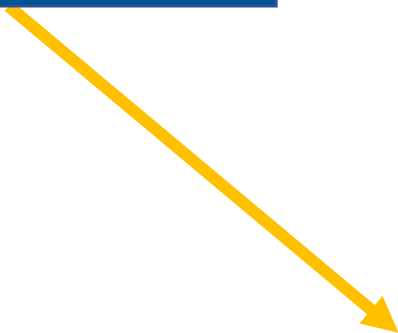
REGISTER ACCOUNT

CANCEL

Quick Activation by Contact ID

Visit [our website](#).

Click the text that says:  
**Quick Activation by Contact ID.**



Add your Member Number from your welcome email, your first and last names, and confirm the consent box.

All items marked with a red asterisk are required.

Click **Activate Account** to continue.

# Registration

## Quick Activation

Please enter your contact ID, first and last name below and click "Activate Account". The system will attempt to find your account using the information provided and allow you to create a username and password.

Member Number: \*

First Name: \*

Last Name: \*

☐ I consent to providing my personal data throughout this website in accordance with the Privacy Policy and Terms of Use of this website.

ACTIVATE ACCOUNT

CANCEL

Add your desired username and password. If your password does not match, you will receive a red warning message.

**NOTE:** Please do not use special symbols in your username!  
(ie: periods, exclamation points, etc.)

Confirm the consent box then click **REGISTER ACCOUNT**.

Email \*

Username: \*

Password (min 6 characters): \*

Confirm Password \*

Your password and confirmation password do not match.

☒

I consent to providing my personal data throughout this website in accordance with the Privacy Policy and Terms of Use of this website.

**REGISTER ACCOUNT** **CANCEL**

# Sign In

Sign in below if you have a website account.

username

password

SIGN IN

If prompted, sign-in with your CEC username and password and click **SIGN IN**.

CEC HOME

MY ACCOUNT

STORE

SHOPPING CART

CUSTOMER SERVICE CENTER


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@

▶


in

📍



MEMBERSHIP | CONVENTION | DONATIONS | ADDTOCART

### My Profile



Upload Photo

John E. Doe (#1329558)

Principal  
CEC Schools of the World  
Administration  
123 Any Street  
Suite 123  
Washington, DC 20005

Email: john.e.doe@cecschools.edu  
Phone: (888) 232-7733

#### Membership Info

Type: Individual Member  
SubType: Professional Premier  
Expires: 10/23/2023  
Joined: 10/24/2022  
Unit: District of Columbia  
Chapter: AB-0000-Alberta Council for Exceptional Children

RENEW MEMBERSHIPS/ADD DIVISIONS

#### Account Actions

⌵ Edit Profile  
⌵ Address Book  
⌵ Contact Information  
⌵ Demographics  
⌵ Bio  
⌵ Opt In and Out  
⌵ Pay Outstanding Orders  
⌵ Change Username  
⌵ Reset Password

#### Company Affiliations

Not affiliated with any companies.

### Demographics

Description

Primary Area of Interest (Select One): Assessment

Secondary Areas of Interest (Select Many): Autism



Professional Role: Administrators

Employment Setting: Retired

Responsibility: General Education

### Recent Orders

Click the arrow to view order details.

Order #	Order Date	Billed To	Total	View
▶ 35511	10/24/2022	John E. Doe	\$0.00	
▶ 28086	8/16/2022	John E. Doe	\$0.00	

Your CEC member profile is now activated!

Click **CEC HOME** to start using your new membership.

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## **Want to learn more about your CEC membership?**

Visit our website to register for a Welcome Webinar session where you can learn about the history of CEC, discuss your membership and its features and benefits, and how to make the most of your membership.

Join us live or watch the pre-recorded video on-demand.

[\*\*Click Here to Learn More\*\*](#)





(888) 232-7733 (Toll Free)  
(703) 620-3660 (International)  
*or call using your Telecommunications Relay Provider*



[exceptionalchildren.org](https://exceptionalchildren.org)



[exceptionalchildren.org/help](https://exceptionalchildren.org/help)



[service@exceptionalchildren.org](mailto:service@exceptionalchildren.org)

Thank  
You