

**COUNCIL FOR EXCEPTIONAL CHILDREN
BOARD OF DIRECTORS**

**July 13-14, 2022
Alexandria, VA**

Minutes

(Approved November 5, 2022)

Wednesday, July 13, 2022

1.0 Official Items

1.1 Call to Order

President Danielle Kovach called the regular meeting of the Council for Exceptional Children Board of Directors to order at 1:00 p.m. ET.

1.2 Record of Attendance; Determination of Quorum

Executive Director Chad Rummel called the roll. A quorum of the following Directors was present:

Danielle Kovach
Angie Jasper
Dennis Cavitt
Tisa Aceves
Joy Banks
Ben Hicks
Will Hunter
Laural Jackson – through 1.5 (bad internet connection)
Cindy Perras
Charmion Rush
Kareem Thompson
Ben Tillotson
Mitch Yell

Not present: Tachelle Banks, Yvonne Bui

1.3 Dishin' with Dani

President Kovach provided board members the opportunity to share personal or professional updates.

1.4 Adoption of Board Business Meeting Agenda

MOTION: Cindy Perras moved to adopt the Board Business Meeting Agenda. Tisa Aceves seconded.

Motion passed.

1.5 Adoption of Consent Agenda

- 1.5.1 April 9-20, 2022, Board Meeting Minutes
- 1.5.2 April 19, 2022, Board Meeting Minutes
- 1.5.3 Online Voting Minutes
 - 1.5.3.1 May 2022
 - 1.5.3.2 June 2022
 - 1.5.3.3 July 2022
- 1.5.4 Committee Reports
 - 1.5.4.1 Finance & Audit Standing Committee (Interim)
 - 1.5.4.2 Division Relations Committee (Interim)
 - 1.5.4.3 Honors Committee (Interim)
 - 1.5.4.4 Policy Steering Committee (Interim)
 - 1.5.4.5 Professional Standards and Practice Committee (Interim)
 - 1.5.4.6 Publications Committee (Interim)
 - 1.5.4.7 Representative Assembly Committee (Year-End)5
 - 1.5.4.8 Student and Early Career Committee (Year-End)
 - 1.5.4.9 Yes I Can Committee (Interim)

MOTION: Angie Jasper moved to adopt the Consent Agenda. Mitch Yell seconded.

Motion passed.

Investment Update

CEC’s Investment Advisor, [Dave Trosko @ Morgan Stanley](#), provided an annual update to the Board.

4.0 Strategic Plan Update (moved from Saturday)

Executive Director Chad Rummel provided the board with an Operational Plan, developed by staff, with initiatives for each of the four goal areas, from Q3 2022 through Q3 2024. He also shared the Success Metrics developed by staff, which will be shared quarterly with the board. The board discussed and refined some of the metrics.

3.0 Organizational Items

3.1 President’s Report

CEC President Danielle Kovach shared the following about her initiatives and participation in various activities:

- Created a 100th Anniversary “CEC Time Capsule” to be housed at headquarters. Members at the Leadership Institute (7/8-10) and Special Education Legislative Summit (SELS; 7/10-13) were asked to write a note to future members to add to it.
- Met with many members at the Leadership Institute, who provide her with many ideas for moving forward. She shared her gratitude to all the staff who participated in the event.
- Participated in SELS planning meetings, beginning in January. There were 250 participants, 45 states and 18 divisions represented, and most of the visits were in-person. She shared her gratitude to Executive Director Chad Rummel, Senior Policy Advisor Kuna Tavalin, and Associate Executive Director for Professional Affairs, Laurie VanderPloeg, for going above and beyond in the planning for this event.
- Has attended quarterly regional Unit Town Hall Meetings, hosted by Brannan Meyers, Director of Component Services, Danielle Wiczorek, Component Services Manager, and Luann Purcell, Unit Resource Advisor.
- Attended the ASAE CEO Symposium with Chad Rummel and heard many great ideas and insights on how to better run our association and work with board and staff.
- Selected five teachers/staff/department from across the country to receive a free lunch for Teacher Appreciation Week. Each teacher was announced via social media through a video. Thanked Chad for organizing the lunches.
- The 100 Stories project, showcasing teachers from around the world who have shown a passion, dedication, and commitment to making a difference in the lives of their students, is past the half-way mark. She is accepting additional nominations.
- Has been working with CEC’s Chief Engagement Officer, Gennith Johnson, to put together the President’s Advisory Council. They have identified members who have submitted interest in through the Volunteer Square. There are about 18 early career and pre-service teachers who will receive an invite. The first meeting is planned for August.
- Asked to sit in on upcoming LDC meetings as a listener just to learn more about the committee so she can hit the ground running when she joins in January as Immediate Past President. The LDC retreat is this week. Asked the board for any feedback to share with the LDC.
- Nomination forms for CEC’s Professional Awards have been released. Asked board members to share them with your units and divisions. Historically, we have a low number of applicants. Changes have been made to streamline a few of the applications. She sent out over 100 emails to people who nominated a teacher for 100 Stories.
- Media
 - Fox News- Substitute Shortage
 - Ed Week- Safety in Schools and SWD
 - The Atlantic's Progress Report-Educational Equity for Students with Disabilities panel

Ongoing:

- The President's Newsletter has been going out monthly. Asked for anything going on in board member’s units, divisions, or chapter/student chapter.
- TEC president articles are complete through September. Her final submission will be complete this month.

Committees:

- Has continued working with the Policy Steering Committee (PSC), Policy Response Team (PRT) and SELS Planning Committee.

Kovach also addressed the importance of the upcoming board vote on the options presented by the Board Terms Workgroup.

2.0 Action Items

2.1 Board Terms Workgroup Final Report and Recommendations and Motion

The Board Term Workgroup was appointed in February with the charge to evaluate the terms of office for members of the Board of Directors to 1) ensure adequate representation of membership and 2) build leadership capacity.

The workgroup presented the board with the following four options.

- Option 1: Current terms of office for members of Board of Directors
 - 3-year term of office
 - A member of the Board of Directors who was elected to and has served a full three-year term on the board is eligible to apply for consideration by the Leadership Development Committee for re-election to a second full term immediately upon completion of the first term. A third consecutive elected term is not permitted. However, a person who has served two consecutive elected terms may apply for consideration for slating through the LDC following a one-year break in service.
- Option 2: One 4-year term with no option to run for MAL for a second term; can run for president within seven years of MAL term ending
- Option 3: One 3-year term with no option to run for MAL for a second term, unless running for the presidential line
- Option 4: One 3-year term with option to repeat (can serve a total of six years on Board [two three-year terms], either as MAL or President; does not have to be consecutive; must run for Pres within seven years of MAL term ending)

MOTION: Cindy Perras moved to approve option #2: one 4-year term with no option to run for member-at-large for a second term; can run for president within seven years of MAL term ending.

NOTE: Board members who start their term prior to 1/1/2023 will continue to be eligible for up to two three-year terms.

Further moved, to provide a member comment period of no less than 30 days, as required by CEC's Bylaws.

Mitch Yell seconded.

Motion passed.

2.2 Business Award Revision Motion

Over the years, the Business Award, under the purview of the Honors Committee, has struggled to receive nominations, to have a solid identity or brand, or to have a purpose that benefits CEC in some way. As well, its current description limits it to basically being a transition support award.

MOTION: Dennis Cavitt moved to revise the CEC Business Award from:

The CEC Business Award recognizes a business or corporation that has provided for the employment and enhancement of individuals with exceptionalities in order to promote and support their full participation in the community.

to:

The CEC Impact Award

The CEC Impact Award recognizes an individual or community/corporate organization that has an impact on CEC's strategic work.

Further moved, to have the Board of Directors determine the recipient of the award, the number of awards that it may grant in any given year, and the appropriate time/place/event for recognition (e.g., convention, Special Education Legislative Summit).

Further moved, that nominations will be solicited through a year-round Call for Applications, and that anyone, including CEC board members and staff, may submit nominations through a letter (500-word limit) outlining their contributions to CEC/its mission and/or the field. This letter must include to nominator's relationship to the nominee.

Angie Jasper seconded.

Motion passed.

Board Business Meeting, Thursday, July 14, 2022

1.0 Official Items

1.1 Call to Order

President Danielle Kovach called the regular meeting of the Council for Exceptional Children Board of Directors back to order at 9:02 a.m. ET.

1.2 Record of Attendance; Determination of Quorum

Danielle Kovach
Angie Jasper
Dennis Cavitt
Tisa Aceves
Joy Banks
Ben Hicks
Will Hunter
Charmion Rush
Kareem Thompson
Ben Tillotson
Mitch Yell

Not present: Tachelle Banks, Yvonne Bui, Kurt Hulett, Loral Jackson, Cindy Perras

Because there was not a quorum, there was only discussion on the motions below. Voting will take place during the Board’s meeting on July 20.

Executive Session – Treasurer Interviews and Appointment

The board went into Executive Session at 9:04 a.m. to conduct Treasurer applicant interviews and came out of Executive Session at 10:07. No director was willing to move a motion to appoint either candidate.

2.3 Affinity Groups Proposal and Motion

The motion was tabled until a future meeting pending clarification of specific points.

2.4 BIPOC Travel Award Revision Motion

The motion was tabled until a future meeting pending clarification of specific points.

2.5 Racial Justice Grant Proposal Motion

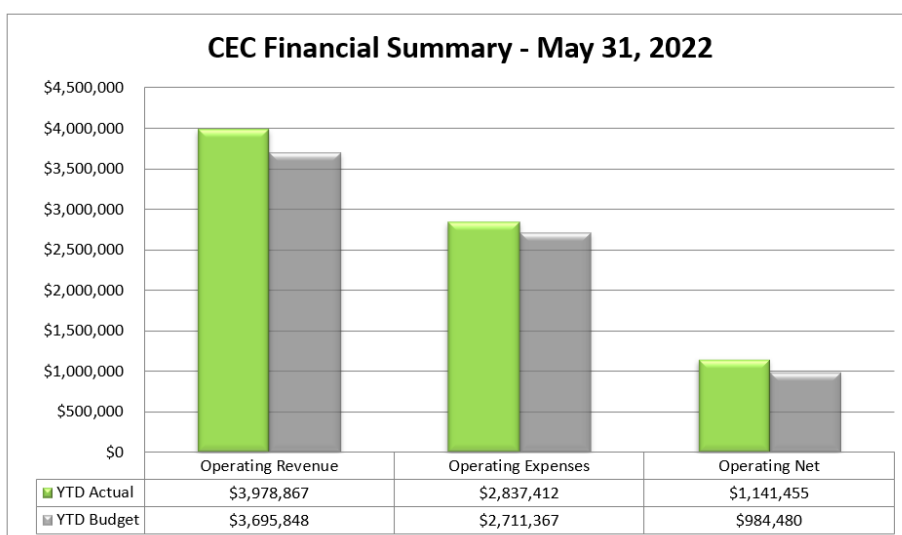
The motion was tabled until a future meeting pending clarification of specific points.

3.0 Organizational Items

3.1 President’s Report

See above.

3.2 Treasurer’s Report



Key Highlights

- Operating Cash = \$1.4M
- Investment Reserves = \$950K

- Operating Net Surplus = \$1.0M
- Net Assets = \$1.4M

Revenue Center	YTD Actual	YTD Budget	\$ Variance	% Variance
Convention	\$1,812,189	\$1,618,324	\$193,865	12.0%
Membership	\$969,117	\$948,988	\$20,128	2.1%
Partnerships (inc. Expo)	\$474,521	\$397,875	\$76,646	19.3%
Publications & Merch.	\$273,983	\$264,776	\$9,207	3.5%
LCE Subscriptions	\$137,064	\$170,009	(\$32,945)	-19.4%
Professional Development	\$91,416	\$95,500	(\$4,084)	-4.3%
Journals	\$73,985	\$75,925	(\$1,941)	-2.6%
Component Services	\$69,075	\$70,200	(\$1,125)	-1.6%

3.3 President Elect's Report

President Elect Angie Jasper reported the following updates since April:

Board Terms Workgroup

- The workgroup finalized the recommendations and shared that information with the Board.
- Wrote a final report and shared a proposal at the Board meeting yesterday.

Affinity Group Structure and Proposal

- Engaged Board in discussion about the name of groups – Caucus vs. Affinity Groups.
- Discussed re-structure of Affinity Groups with Board (2 groups are currently active).
- Emphasized the re-structure is an effort to improve and re-imagine Affinity Groups.

Short-Term Efforts to Support CEC

- Donation solicitations emails
- Monthly membership renewal emails
- Weekly PRT meetings
- Monthly PSC meetings
- SELS planning committee meetings
- Monthly FASC meetings

On-Going Efforts

- Better understanding roles and responsibilities of President
 - Observing and interacting with President Danielle Kovach and Executive Director Chad to better understand the roles and responsibilities of the President.
- Collaborating with CEC Staff to complete tasks related to my priorities
 - Collaborating with CEC Staff (Chief Engagement Officer and Directors of Component Services and Governance and Executive Services) to complete projects. She thanked the staff for the work they do for the board and members.

3.4 Executive Director's Report

Executive Director Chad Rummel shared the following:

Leadership/SELS Attendees

- 125 at LI
- 250 at SELS

Staffing Changes Since April

- Judy Harrison, Director of Membership, retired. The position was reimagined to encompass more than membership. Gennith Johnson was hired as CEC's new Chief Engagement Officer.
- Alex Garvey, Communications Manager, was replaced with Sarah Ameigh.
- Elizabeth Twitchell, Senior Members Services Representative left. Tory Steptoe, who had done temporary work for CEC, was brought back full-time.
- Anna Perez, Sales Coordinator for Strategic Partnerships, remains on long-term leave. Lara Fahey, who had been supporting Member Services as a temp, was hired full-time as Group Membership and Partnerships Coordinator.
- Tiffany Lewis, Senior Accountant, left. Craig Evans, CFO, has taken over her responsibilities, and management of HR was transferred to Jake Minor, Publications and Operations Manager.
- Carli Roberts, Digital Intern, left and was replaced by Cameron Waiters, Digital Content Specialist.
- Aimee Roberge was hired to fill the new position of Professional Development and Resources Coordinator (repository, expanding PD offerings, etc.).
- CEC is hosting three interns over the summer:
 - Sean Phelan (University of Kansas; June 6 – July 26); assisting with SELS and other projects for Executive Services.
 - Shalece Kohnke (University of Central Florida; June 21 – July 13); assisting the PD team, which may include work in the Learning Library or LCE.
 - Erika Moore (University of Central Florida; July 5 – July 29); assisting the PD team, which may include work in the Learning Library or the Teacher Repository.

Convention

- Launched / Program Being Selected
- Two keynotes instead of one
- The Anniversary Lunch held at CEC 2022 will change to an Honors Lunch for award recipients.
- The Birthday Party held at CEC 2022 will change to a Closing Party.

Journals

- Editor Searches for *TEC* and *EC* launching, running through Pubs Committee to bring a recommendation to Board instead of the ED hiring like an employee; focus on equitable process.

ED Goals Brief updates were provided on his goals.

- 1) Educator Shortage Series
- 2) ED Succession Plan
- 3) Policy – reimagining CAN
- 4) Marketing plan highlighting CEC benefits/value

3.5 Immediate Past President's Report

Immediate Past President Dennis Cavitt noted that the revised application process for the Board of Directors implemented by the LDC brought in over 50 applicants in Phase 1 and is working well.

3.5.1 Leadership Development Committee Quarterly Report

The July 2022 Quarterly Report was received.

5.0 New Business

There was no new business.

6.0 For the Good of the Order and Adjournment

Without objection, President Kovach adjourned the meeting at 12:04 p.m. ET.

**CEC Board of Directors
Voting Record
July 13-14, 2022**

Member	Motion	1.4 Agenda	1.5 Consent Agenda	2.1 Board Terms Workgroup	2.2 Business Award	2.3 Caucuses/Affinity Groups *	2.4 BIPOC Travel Award *	2.5 Racial Justice Grant *
Danielle Kovach		Y	Y	Y	Y			
Angie Jasper		Y	Y	Y	Y			
Dennis Cavitt		Y	Y	Y	Y			
Yvonne Bui		0	0	0	0			
Tisa Aceves		Y	Y	N	Y			
Joy Banks		Y	Y	N	Y			
Tachelle Banks		0	0	0	0			
Ben Hicks		Y	Y	Y	Y			
Kurt Hullet		Y	Y	Y	Y			
Will Hunter		Y	Y	A	Y			
Laural Jackson		Y	Y	0	0			
Cindy Perras		Y	Y	Y	Y			
Charmion Rush		Y	Y	N	Y			
Kareem Thompson		Y	Y	Y	Y			
Ben Tillotson		0	0	0	0			
Mitch Yell		Y	Y	Y	Y			
YES (Y)		13	13	8	12			
NO (N)		0	0	3	0			
ABSTAIN (A)		0	0	1	0			
ABSENT (0)		3	3	4	4			
OUTCOME		P	P	P	P			

* There was no quorum, so no voting took place.