



COUNCIL FOR EXCEPTIONAL CHILDREN
Committee Application Form Preview
2023 Positions

About CEC Committees: [CEC committees](#) are responsible for advising the Board of Directors in their particular areas and/or execution of specific activities/programs. All committees report to the Board of Directors.

Committee members are nominated by the committee chair and subject to approval by the President from completed applications received by the deadline, **12:00 pm ET, November 21, 2022.**

- **The Finance and Audit Standing Committee** addresses the financial stability of the CEC and recommends to the Board of Directors the action to be taken on the annual program plan and budget. **2 positions**
- **The Honors Committee** publicizes CEC's Professional awards to ensure outstanding entries; seeks and solicits nominations; evaluates the nominees for each category and selects recipients. **2 positions**
- **Policy Steering Committee** develop recommendations for CEC's Board of Directors regarding special education legislative and regulatory issues at the national level and provide information to units that may be relevant at the state or local level; ensure that CEC's position statements are current, relevant, reflect CEC's mission and values. **2 positions.** [Access the separate application for 2023-2025 terms here.](#)
- **The Professional Standards and Practice Committee** studies the area of practice standards and advises the Board of Directors regarding CEC professional policies and activities and the development of guidelines and materials to assist the field in meeting the Council's professional standards. **2 positions**
- **The Yes I Can (YIC) Committee** publicizes the YIC awards to ensure outstanding entries; seeks and solicits nominations; evaluates the *nominees* for each category and selects recipients. **2 positions**

Time Commitment: Committee members are expected to be well-prepared for and actively participate in all meetings and online discussions (as applicable), and to carry out tasks as assigned. The time commitment is, on average, three hours per month for meetings and other activities, such as online discussions, reviewing materials, etc.

INSTRUCTIONS: The [official, online Committee Application Form](#) must be completed by any CEC member wishing to be considered for service on a [CEC committee](#).

It is recommended you respond to the questions using the form below, then copy and paste your responses into the online form.

* As an alternative for applicants requiring accessible materials, you may submit this Word document via email to [Sharon Rodriguez](#), Director of Governance and Executive Services.

DEADLINE: All materials must be received no later than 12:00 pm ET, November 21, 2022.

Questions? Contact [Sharon Rodriguez](#), Director of Governance and Executive Services.

Candidate Information

Full name

Other name or nickname you prefer to be called, if applicable

Preferred Email

Cell Phone #

Preferred Address (include city, state/province or country and postal code)

Please indicate the one committee for which you are applying.

Finance and Audit Standing Committee (2 positions)

Honors Committee (2 positions)

Professional Standards and Practice Committee (2-3 positions)

Yes I Can Committee (2 positions)

Applicant Questions

What inspired you to apply to the committee indicated above? (Limit 150 words.)

What are your leadership experiences (local, state, provincial, and/or national/international levels) in both professional and volunteer organizations? Please include position description and dates. (Limit 500 words.)

What are your top three attributes and how would they make you an effective member of the committee? (Limit 150 words.)

When divergent ideas present themselves, teamwork can be challenging. Please describe a time when you made a point that you knew your colleagues would be resistant to, the reactions, and the outcome. (Limit 250 words.)

Financial Experience (Finance and Audit Standing Committee applicants only):

Address your experience in overseeing the financial health and accountability of an organization. Please provide specific information regarding your experience with developing and managing a budget, financial reporting and accountability requirements and your experience in helping others understand financial reports. In addition, please include the type(s) of organization(s) (school corporation, special education program, university program/department, school board, or not-for-profit organization) in which your experiences have occurred.

Committee Co-Chair Agreement (Honors and Yes I Can Committee applicants only):

I understand that, if appointed, I will serve as co-chair of the committee in my third year on the committee and agree to perform the responsibilities of co-chair:

- Lead meetings, ensuring all members can express ideas and opinions
- Lead discussions and encourage participation by all members
- Seek and recommend changes/additions to the committee's work plan for the coming year
- Develop meeting agendas, committee reports, and any motions for board consideration, in conjunction with the staff liaison

Yes / No

Primary Professional Position

What is your current primary professional position?

Current Primary Position Title

Agency, Organization or Institution

City, State/Province or Country

Education

Highest degree, major, granting institution and year received.

CEC Membership

Number years you have been a CEC member

Division Memberships

Demographic Information

One of CEC's core values is Inclusiveness. We demonstrate this by a commitment to diversity, caring, and respect for the dignity and worth of all individuals. The CEC Board of Directors is committed to this core value so, while your responses to the following questions are optional, they will help CEC in its ongoing efforts to ensure diversity within its volunteer leadership.

Age Range (Birth Year)

2000s

1990s

1980s

1970s

1960s

1950s

1940s or earlier

Ethnicity (indicate all that apply)

American Indian, Alaska Native or First Nations

Asian or Asian American

Black or African American

I'd rather not say

LatinX, Hispanic ChicanX or Puerto Rican

Middle Eastern or North African

Multi-Racial

Native Hawaiian or Pacific Islander

White or European American

Other

Country of Origin

Native Language

Exceptionality/Disability

Gender / Gender Identity

Cisgender Male
Cisgender Female
Transgender Male
Transgender Female
Gender Queer / Gender Fluid / Gender Non- Conforming
Other

Sexual Orientation

Heterosexual
Gay/Lesbian
Bisexual
Other

Diversity

There is such a great range of individual backgrounds and experiences that cannot be easily conveyed by answering demographic questions.

CEC's definition of diversity includes the following facets of one's identity - race, ethnicity, culture, language, age, (dis)abilities, family status/composition, gender identity and expression, sexual orientation, socioeconomic status, religious and spiritual values, geographic location, country of origin, and professional role.

Given CEC's view of diversity, what facets of your life provide a context for the various experiences and perspectives you bring to discussions and your work? (Statement length: 150 words.)

Did we miss anything?

Is there anything else about yourself or your experiences you would like to share? (Limit 100 words.)

Vita/Resume

Upload your vita/resume. If you come back to edit your responses, you will not see any previously uploaded document.

If you are unable to upload your vita/resume, please email it to [Sharon Rodriguez](#).

Eligibility and Conditions

Committee members must be members of CEC and must maintain CEC membership for the duration of their term. Failure to do so will result in removal from the committee.

Membership on committees is determined by the chair, or chair-designate where one exists, subject to approval by the President.

A committee member may be removed from office for just cause by the committee chair with approval of the President.

Appointed committee members must complete the Committee Member Agreement and Interest and Disclosure Statement and Conflict of Interest and Disclosure Statement.

I have read and understand the Eligibility and Conditions information.

Yes / No

We'd like to know...

How did you hear about the opportunity to apply for a committee?

Special Education Today

CEC Social Media

CEC Website

Unit/Division Communication or Website

Another CEC Member

Other