**Position:** Past President

**Length of Term:** X year(s) as past president, X years in presidential line

* President elect: X year(s), served immediately before presidency
* President: X year(s), served immediately before

**Estimated Time Commitment:** 4-6 per month

**Summary:** This role is served following the term of the president. The past president will support the current president, the vision, structure, culture and environment to enable the unit to meet the mission and goals created as a team. Serves as voting member of Unit Board.

**Responsibilities**

* Serve as a voting member of the Board of Directors
* Serve in an advisory or consultative role as designated by the President.
* Assume other responsibilities as may be assigned by the President.
* Mentor President and other members serving on the Unit’s Board of Directors as needed
* Ensure an orderly transition of duties to the President at the beginning and end of their term of office.
* Attends and participates in all board, presidential line and general business meetings
* Serve as a point of reference to policies, practices and historical context for the board.

**Qualifications**

* Served on board for X years, including X year(s) as president elect and X year(s) as president
* Be a current member of the Council for Exceptional Children
* Demonstrates commitment to Unit’s mission, vision, strategy and goals
* Ability to plan, organize and execute duties required by the position
* Ability to complete projects within established timeframes
* Ability to delegate tasks and ensure follow-through

Last Updated: Month Year