



Frequently Asked Questions

Call for Proposals

Below are frequently asked questions regarding the call for proposals.

1. What is the deadline for submissions?

The submission deadline for **concurrent sessions, multi-presentation sessions, poster sessions, and data blitz session proposals** is **May 20, 2021**.

The submission deadline for **workshops and research-to-practice deep dive session proposals** is **May 13, 2021**.

2. What is the difference between session types?

Please review our overview of [programming types](#) to familiarize yourself with the variety of programming options available at CEC 2022 and select the options that best fit your proposal.

3. The 2022 convention has both in-person and virtual programming. Will I be able to present in both formats?

You will be asked during your submission if you are able and willing to present in-person, virtually, or both. Final recommendations on the format and scheduling of your presentation will be made by the Program Advisory Committee and/or CEC staff.

Due to COVID protocols regarding social distancing and the number of available seats per room on-site, the number of in-person sessions will be more limited than in previous years. To ensure the broadest participation in the program, you may be asked to record your session for broadcast in the virtual portion of the program only.

4. Do I have to be a member of CEC to submit a proposal?

No, you do not have to be a member to submit a proposal or to be accepted for the program.

5. Do I have to pay registration fees for the convention if my proposal is accepted?

Yes. All leaders and co-presenters are required to register for the convention. If your proposal is accepted, you must register by September 30, 2021. Failure to register by this date will result in cancellation of your session.

6. If accepted, can I present my presentation only without attending the rest of the convention, so won't have to register?

No. All leader and co-presenters must be registered attendees of the convention in order to present.

7. As a presenter can I register just for the day of my presentation?

Yes, there will be one-day registration options for the in-person portion of the convention. Registration rates for both the in-person and virtual pieces of the convention will be available in May 2021.

8. How do I decide which topic area(s) to select?

The topic areas selected must reflect the primary and secondary focus of your proposal. For example, a proposal focusing on literacy instruction for students who are deaf or hard of hearing would indicate the primary topic area as *Communicative Disabilities and Deafness* and the secondary topic area as *Instructional Design & Strategies*. Each topic area is assigned to a member of the Program Advisory Committee (PAC). In the example above, the proposal would be assigned to the PAC Representative for *Communicative Disabilities and Deaf/Hard of Hearing*. Selection of the primary and secondary topic areas is extremely important to ensure that your proposal is directed to reviewers qualified to make the most appropriate evaluation of its merits. The PAC Representative will then assign 2 to 3 reviewers to review your proposal.

9. What will happen to my proposal once it is received by CEC?

For Concurrent, Multi-Presentation, Poster, and Data Blitz Sessions:

Your proposal will be assigned to a review team who have been identified by the Program Chairs and the Program Advisory Committee (PAC) and who have knowledge and expertise in the specific topic areas and/or area of high interest you indicated. *Each proposal is reviewed without proposer identification.* Your proposal abstract and description should not contain any identifying information. Proposals containing any identifying information may be removed from consideration. Reviewers are guided in their review by the selection criteria stated previously. Your proposal will receive a score for each criterion and a recommendation from each individual reviewer to "Accept," "Wait List," or "Not Accept." Scores, recommendations, and any comments are sent to a Review Team Leader who is a member of the PAC. Each Team Leader will review the scores and recommendations for his/her topic area and make a final recommendation to accept, wait list, or not accept each proposal. The PAC members will then meet to discuss all accepted proposals and to consider program balance and ensure that important topical areas are represented on the convention program.

For Workshop and Research-to-Practice Deep Dive Sessions:

Workshops and Deep Dive sessions are selected by CEC program staff, with input from the convention program advisory committee. Preference will be given to workshops that include practice- or strategy-based content and align with current or emerging research on best practices (i.e. the HLPs, CEC's professional standards, etc.), and to deep-dive sessions that highlight attendee interaction and application of content.

10. If my proposal is accepted, can I report results of my dissertation during my presentation?

Although you may wish to present the results of your dissertation, please keep in mind that most attendees are looking for how your research can help them in teaching students with disabilities/gifts and talents, in improving their programs and services, and in other applications for their professional roles and responsibilities. Limiting your presentation to the dissertation itself is not appropriate.

11. When will I hear about the status of my proposal?

For Concurrent, Multi-Presentation, Poster, and Data Blitz Sessions:

Each proposer will be notified of the status of their proposal in August 2021. If your proposal is accepted, you will also receive information regarding convention registration, housing, and audiovisual requirements and be asked to complete a few more forms regarding session leader(s) and presenters. Please note: If you have not received notification by August 15, 2021, please contact convproposals@exceptionalchildren.org.

For Workshop and Research-to-Practice Deep Dive Sessions:

Each proposer will be notified of the status of their proposal in June 2021. If you have not received notification by June 18, 2021, please contact pd@exceptionalchildren.org.

12. Can I request that my session be scheduled for a certain date and time?

Individual requests for a certain date and time cannot be granted; therefore, submission of a proposal indicates your willingness to present at the time you are scheduled.