

**COUNCIL FOR EXCEPTIONAL CHILDREN
BOARD OF DIRECTORS**

December 16, 2019
5:00 pm EDT

Minutes

1.0 Official Items

1.1 Call to Order

President Mary Lynn Boscardin called to order the regular meeting of the Council for Exceptional Children Board of Directors at 5:02 p.m.

1.2 Record of Attendance; Determination of Quorum

Interim Executive Director Craig Evans called the roll. A quorum of the following Directors was present:

Mary Lynn Boscardin, President
Jennifer Lesh, President Elect
Mikki Garcia, Past President
Tisa Aceves
Linda Balon-Smith
Julie Bost
Dennis Cavitt
Rafael CdeBaca
Diana Morales
Charmion Rush
Mitch Yell
Paul Zinni

Not present: Jim McCormick, Treasurer, Rosalind Hall, Barbara Hong, Loral Jackson, Danielle Kovach

1.3 Adoption of Board Business Meeting Agenda

MOTION: Diana Morales moved to adopt the Board Business Meeting Agenda. Linda Balon-Smith seconded.

Motion passed.

1.4 Consent Agenda

1.4.1 09-26-2019 Board Meeting Minutes

1.4.2 10-30-2019 Board Meeting Minutes

MOTION: Mitch Yell moved to adopt the Consent Agenda. Dennis Cavitt seconded.

Motion passed.

2.0 Committee Member Reapplication Motion

As committees complete the recharter process, there may be changes to committee purposes, tasks and deliverables which may change the desirable knowledge, skills and abilities for committee member.

As well, committee applications may change over time. Requiring sitting committee members to submit a new application allows for an equitable review for appointment of potential members by the chair/chair-designate.

Reapplication for a second term is a requirement for the Board of Directors.

MOTION: Paul Zinni moved the motion to require committee members to reapply for a second consecutive term on a committee.

Further moved, to update CEC's Policy Manual Section 2, Part 2 (Committees), Paragraph 3 (Appointment to Committees), subparagraph g. as follow:

Committee members may ~~be appointed~~ reapply to be considered for a consecutive term. A third consecutive term is not permitted. However, a person who has served two consecutive terms ~~will become eligible~~ may reapply for another term following a one-year break in service.

Mitch Yell seconded.

Motion passed.

3.0 Division Service Fees Modification Motion

Currently, CEC withholds service fees based on a percentage of salaries and benefits for two employees of its membership department. As Division memberships have declined over several years, the service fees have remained relatively stable, causing an average percentage withheld from Divisions in 2019 of 18.3%. By charging a flat amount of 12.5%, the Divisions will pay less in times of dues decline, as is currently the case. The flat service fee is also more transparent and will benefit the Divisions and CEC in times of membership increase. A service fee of 12.5% is also equivalent to the service fees withheld from Unit dues.

MOTION: Rafael CdeBaca moved the motion to revise the way CEC withholds division service fees and add the following service fee structure to the Policy Manual Section 2, Part 3 (Units), Chapter 5 (Divisions), Paragraph 3 (Requirements of a Division):

CEC will withhold a service fee of 12.5% of the total dues collected for each Division on a quarterly basis. The service fee is withheld to partially offset CEC overhead costs in support of each Division.

Further moved, that this will be implemented beginning Jan. 1, 2020.

Linda Balon-Smith seconded.

Motion passed.

4.0 For the Good of the Order and Adjournment

Without objection, President Boscardin adjourned the board business meeting at 5:25 p.m.

CEC Board of Directors
Voting Record
December 16, 2019

Motion				
Member	1.3 Agenda	1.4 Consent Agenda	2.0 Committee Reapplication	3.0 Division Service Fees
Boscardin	A	A	A	A
Lesh	Y	Y	Y	Y
Garcia	Y	Y	Y	Y
McCormick	0	0	0	0
Aceves	Y	Y	Y	Y
Balon-Smith	Y	Y	Y	Y
Bost	Y	Y	Y	Y
Cavitt	Y	Y	Y	Y
CdeBaca	Y	Y	Y	Y
Hall	0	0	0	0
Hong	Y	Y	Y	Y
Jackson	0	0	0	0
Kovach	0	0	0	0
Morales	Y	Y	Y	Y
Rush	Y	Y	Y	Y
Yell	Y	Y	Y	Y
Zinni	Y	Y	Y	Y
YES (Y)	13	13	13	13
NO (N)	0	0	0	0
ABSTAIN (A)	1	1	1	1
ABSENT (0)	4	4	4	4
OUTCOME	P	P	P	P