

**COUNCIL FOR EXCEPTIONAL CHILDREN  
BOARD OF DIRECTORS**

**Friday, July 8, 2016  
9:30 a.m. EDT**

**MINUTES**

Approved August 22, 2016

**1.0 Call to Order**

President Antonis Katsiyannis called to order the regular meeting of the Council for Exceptional Children Board of Directors at 9:35 a.m. EDT.

**2.0 Record of Attendance; Determination of Quorum**

Board Secretary Alexander T. Graham called the roll. A quorum of the following Directors was present:

Antonis Katsiyannis  
Mikki Garcia  
Jim Heiden  
Sharon Raimondi  
Joni Baldwin  
Jennifer Britton  
Yvonne Bui  
Jannis Floyd  
Andrea Jasper  
Jennifer Lesh  
Kim Moffett  
Jane Quenneville  
Claudia Rinaldi  
Anne Sloboda  
Jonathan Stout  
George Van Horn  
Phyllis Wolfram  
Mickie Wong-Lo

Not present: Ed Schultz

**3.0 Adoption of Board Business Meeting Agenda**

**MOTION:** Jim Heiden moved to adopt the agenda.

Anne Sloboda seconded.

**Motion passed.**

#### **4.0 Consent Agenda**

**MOTION:** Sharon Raimondi moved to adopt the agenda.

Jannis Floyd seconded.

**The motion passed as amended**, with the Professional Standards and Practice and Student Committee Interim Reports being added to New Business.

#### **5.0 Governance and Organizational Reports**

##### **5.1 President's Report**

President Katsiyannis recognized the work of staff in preparing for the Leadership Institute and Special Education Legislative Summit, and noted the high registration numbers. He reminded the Board that he is in contact with the Executive Director weekly to discuss personnel and other issues.

##### **5.2 Executive Director's Report**

Executive Director Graham provided the Board with updates on the following items: staff vacancies; the Leadership Institute and Special Education Legislative Summit; the Division for Early Childhood decision to co-locate with CEC in Fall 2016; the information systems upgrade; regional workshops scheduled in Georgia, Indiana, Michigan and California in Fall 2016; custom training for D.C. Public Schools in July 2016; the potential sublease of the 10<sup>th</sup> floor office space; and convention locations for 2019 and 2021, with .

##### **5.3 Treasurer's Report**

###### **5.3.1 May Financials**

Treasurer Sharon Raimondi, CEC Controller Craig Evans reviewed the May financials and responded to questions.

###### **5.3.2 Budget Reforecast**

CEC Controller Craig Evans an update on the reforecast timeline and indicated it would be completed in time for the Board's scheduled review on August 22, 2016.

##### **5.4 Governance Assessment Workgroup Report**

CEC Immediate Past President Jim Heiden, Chair of the Governance Assessment Workgroup indicated that members of the workgroup have been approved and background documents have been provided to them. In conjunction with Executive Director Graham, they are in the process of identifying a governance consultant to assist the workgroup.

## 6.0 High Leverages Practices

**MOTION:** Jennifer Lesh moved to approve the High Leverage Practices (HLPs) developed by the HLP Writing Team appointed by the Professional Standards and Practice Committee of CEC, and in collaboration with CEC, the Teacher Education Division of CEC, and the CEEDAR Center at the University of Florida.

Further moved, that the Professional Standards and Practice Committee (PSPC), TEACHING Exceptional Children (TEC) and Exceptional Children (EC) journal editors, and Convention Program

Advisory Chairs and Committee will provide recommendations as to how the HLPs will be incorporated into their work, as well as into CEC's other professional development efforts (e.g., webinars).

Further moved, that PSPC will include the uses for the HLPs in the framing paper, which will develop the future plans for CEC's approach to professional standards and practice.

Further moved, that CEC develop a core document (print and PDF), to include an introduction, literature review and the HLPs, as well as recognition of the workgroup members. By August 1, 2016, a budget and plan will be developed to send the HLP document to congressional offices, governors, chief state school officers, state directors of special education, and other stakeholder groups. If feasible, the core document will be included as part of a special edition of TEC.

Further moved, that by September 1, CEC will develop a plan and budget to launch a microsite dedicated to HLPs, to potentially include the core document, links to HLP resources, videos and examples, information on how to implement HLPs in current practice, teacher training programs, etc.

Jim Heiden seconded.

**Motion passed.**

## 7.0 IDC Request RE Maltreatment Workgroup

**MOTION:** Jim Heiden moved to recognize the importance of the maltreatment of children with disabilities as presented by the IDC and CEC's Representative Assembly;

Further moved, that CEC conduct an environmental scan within the organization by the end of 2016, to determine current research, policy and practice on maltreatment of children with disabilities and, based on the scan outcomes, consider the development of a policy statement, factoring in other short and long term priorities of CEC, including timelines and available human and fiscal resources.

Mikki Garcia seconded.

**Motion passed.**

## 8.0 Membership Activities

Executive Director Graham gave the Board an update on membership recruitment and retention initiatives, including a new onboarding program with several touches over the first year of membership; a lapsed member campaign with direct mail and email components; and a multi-pronged digital acquisition campaign, which includes targeting teachers in the 20 largest US school districts, search engine marketing, and website landing pages visitors who have not joined.

An additional campaign will focus around students, with outreach to teacher educators, incentive packages for professors, and student-specific promotional materials.

He also informed that Board of new special offers and premiums. Specifically, full members will now receive the print edition of *TEACHING Exceptional Children*, and U.S. premier member will receive \$250,000 in liability insurance.

## 9.0 Strategic Planning Session

Executive Director Graham indicated that since group responses to the Board's April meeting strategic planning exercise did not yield a consensus set of objectives and strategies, the Fall in person meeting will be used to revisit the exercise and rework the plan.

## 10.0 New Business

### 10.1 PSPC Interim Report

**MOTION:** Joni Baldwin moved to receive the Interim Report of the Professional Standards and Practice Committee.

Jim Heiden seconded.

**Motion passed.**

### 10.2 Student Committee Interim Report

**MOTION:** Jim Heiden moved to receive the Interim Report of the Student Committee.

Sharon Raimondi seconded.

**Motion passed.**

## 11.0 For the Good of the Order and Adjournment

Without objection, President Katsiyannis adjourned the meeting at 1:12 p.m. EDT.